



COLCHESTER BOARD OF EDUCATION
Colchester, CT

BUDGET COMMITTEE

Thursday, June 17, 2021
BOE Budget Committee Meeting 9:00AM
Virtual Meeting via Zoom

MINUTES

COMMITTEE MEMBERS PRESENT: Jessica Morozowich, Joanne Rose, Mitch Koziol

ADMINISTRATION PRESENT: Superintendent Jeffrey Burt, CFO Maggie Cosgrove,
Director of Pupil Services and Special Education Kathleen Perry, Director of Educational
Operations Mario Hurtado

OTHERS PRESENT: BOF Liaison Michael Egan, Executive Assistant to the Superintendent
Amy Trinnaman

1. CALL TO ORDER

1.1 Call to Order

Chair Morozowich called the meeting to order at 9:02AM.

2. ADDITIONS/CHANGES TO THE AGENDA

2.1 Change agenda item 5.1 to an action item

Motion by: M. Koziol

To change agenda item 5.1 to an action item

Second by: J. Rose

Vote: Unanimous

Roll call: M. Koziol, J. Rose, J. Morozowich

2.2 Addition of request to dispose of District equipment

Motion by: J. Rose

To approve addition of a request to dispose of District equipment as agenda item 8.4.

Second by: M. Koziol

Vote: Unanimous

Roll call: M. Koziol, J. Rose, J. Morozowich

3. PUBLIC COMMENT

3.1 Public Comment

None.

4. *APPROVAL OF MINUTES

4.1 Approval of June 3, 2021 Minutes

Motion by: M. Koziol

To approve the minutes of the June 3, 2021 Budget Committee meeting

Second by: J. Rose

Vote: Unanimous

Roll call: J. Rose, J. Morozowich

Abstain: M. Koziol

5. *PRIORITY DISCUSSION/ACTION ITEMS

5.1 *Update on Budget 2021-2022

Superintendent Burt provided details of the 2021-2022 budget reductions in the amount of \$639,175.

Motion by: M. Koziol

To approve the Budget 2021-2022 reductions as presented in the amount of \$639,175.

Second by: J. Rose

Vote: Unanimous

Roll call: M. Koziol, J. Rose, J. Morozowich

5.2 *BOE Appropriation Request FY 2021-2022: Education Cost Sharing Funding

CFO Maggie Cosgrove provided an explanation of this appropriation request.

Superintendent Burt clarified that the addition of a Kindergarten teacher will be covered by ARPA grant funds for this year. Discussion ensued regarding the status of the education budget given the vote recount that will take place on Saturday, June 19, 2021.

The BOF is still discussing how to use additional revenue from ECS funding.

This item is tabled.

5.3 Update on Current FY Budget 2020-2021

CFO Cosgrove provided an overview of end-of-year 2020-2021 budget status and the budget projections process using historical data. The long-term Capital Improvement Plan is also being reviewed. Superintendent Burt shared that there were savings in utilities and daily substitutes due to the instructional model, but this was a very unusual year in that regard. ARPA grant funds are being proposed to bring HVAC systems up to optimal performance.

At the request of BOF Liaison Michael Egan, the Superintendent will share the long-range Capital Improvement Plan with the Board of Finance and the Board of Selectmen.

6. BUDGET REPORTS

6.1 Monthly Budget Reports - Not at this time

6.2 Cafeteria Fund - Not at this time

6.3 Health Insurance Reserve - Not at this time

6.4 Special Education Excess Cost Report - Not at this time

6.5 Use of Schools - Not at this time

6.6 Capital Reserve - Not at this time

6.7 Budget Transfer Under \$5,000: Chromebook Cases (\$4,150)

Chromebook cases are being pre-purchased to ensure they arrive in time for the start of school in September.

7. OLD BUSINESS

7.1 Update on Federal Grants

ESSER II grant funds have been received and are being allocated. Use of ARPA grant funds requires stakeholder input for approval. The District will be preparing a Safe Return to In-Person Instruction and Continuity of Services Plan that will be shared with the public for this stakeholder input. The District expects more information will be forthcoming from the State in the next week.

8. *NEW BUSINESS

8.1 *Budget Transfer Over \$5,000: CES Wonders Reading program

Motion by: M. Koziol

To approve the budget transfer in the amount of \$62,150 for CES Wonders Reading program, and move to the full BOE for review.

Second by: J. Rose

Vote: Unanimous

Roll call: M. Koziol, J. Rose, J. Morozowich

8.2 *Budget Transfer Over \$5,000: Bacon Academy LMC Furniture

Motion by: J. Rose

To approve the budget transfer in the amount of \$62,282 for Bacon Academy LMC Furniture, and move to the full BOE for review.

Second by: M. Koziol

Vote: Unanimous

Roll call: J. Rose, M. Koziol, J. Morozowich

8.3 *Budget Transfer Over \$5,000: MUNIS Upgrade

Motion by: J. Rose

To approve the budget transfer in the amount of \$15,392 for MUNIS Upgrade, and move to the full BOE for review.

Second by: M. Koziol

Vote: Unanimous

Roll call: J. Rose, M. Koziol, J. Morozowich

8.4 *Request to Dispose of District Equipment

Motion by: J. Rose

To approve the request to dispose of two snow throwers to use for trade-in, and move to the full BOE for review.

Second by: M. Koziol

Vote: Unanimous

Roll call: J. Rose, M. Koziol, J. Morozowich

9. PUBLIC COMMENT ON NEW ISSUES RAISED OR SUBJECTS DEVELOPED

9.1 Public Comment

None.

10. ADJOURN

The meeting adjourned at 10:20AM.